

4. A user should be able to customize the system behavior to cater to his/her own needs. Yet the system should provide a reasonable default case for everyone.

5. Every book is identified by its ISBN in the catalog. When a member of the library takes a book out on loan, the system must also identify which copy of the book was loaned out, so that upon return the member will be responsible for any damage to that specific copy of the book.

Some Ambiguous Terms to Avoid

Source: Adapted from Karl E. Wiegers, *More about Software Requirements*, Microsoft Press, 2006

| Ambiguous Term | Improvement |
|---|---|
| acceptable, adequate | Define what constitutes acceptability and how the system can judge this. |
| as much as practicable | Don't leave it up to the developers to determine what's practicable. Make it a TBD and set a date to find out. |
| at least, at minimum, not more than, not to exceed | Specify the minimum and maximum acceptable values. |
| between | Define whether the end points are included in the range. |
| depends on | Describe the nature of dependency. Does another system input to this system, must other software be installed before your software can run, or does your system rely on another to perform some calculations or services? |
| efficient | Define how efficiently the system uses resources, how quickly it performs specific operations, or how easy it is for people to use. |
| flexible | Describe the ways in which the system must change in response to changing conditions or business needs. |
| improved, better, faster, superior | Quantify how much better or faster constitutes adequate improvement in a specific functional area. |
| including, including but not limited to, and so on, such as | The list of items should include all possibilities. Otherwise, it can't be used for design or testing. |
| maximize, minimize, optimize | State the maximum and minimum acceptable values of some parameter. |
| normally, ideally | Also describe the system's behavior under abnormal or non-ideal conditions. |
| optionally | Clarify whether this means a system, user or developer choice. |
| reasonable, when necessary, where appropriate | Explain how to make this judgment. |
| robust | Define how the system is to handle exceptions and respond to unexpected operating conditions. |
| seamless, transparent, graceful | Translate the user's expectations into specific observable product characteristics. |
| several | State how many or provide the minimum and maximum bounds of a range. |
| shouldn't | Try to state requirements as positives, describing what the system will do. |
| state-of-the-art | Define what this means. |
| sufficient | Specify how much of something constitutes sufficiency. |
| support, enable | Define exactly what functions the system will perform that constitute supporting some capability. |
| user-friendly, simple, easy | Describe system characteristics that will achieve the customer's usage needs and usability expectations. |